

Recognition and validation of prior learning

Recognition and evaluation of prior learning refers to ***recognition of acquired ECTS credits / evaluation of learning outcomes through forms of formal education***.

Formal education is an organized learning activity within the framework of approved programs of authorized legal entities, for the purpose of acquiring qualifications at level 6 and above of the Croatian Qualifications Framework (CRO).

Procedure recognition and evaluations previous learning is carried out for the purpose of :

- evaluations gatherings outcome learning within the framework program Faculty .

Procedure

for recognition of prior formal learning - STUDENTS

The procedure for the recognition and validation of prior learning includes the following steps:

Step 1: The student completes the **Request for Recognition of Prior Learning form** separately for each course for which recognition of prior learning is sought. Along with the application, the student/applicant must provide the relevant documentation as follows:

- Certified transcript of grades or a certified copy of a supplementary document from the higher education institution previously attended
- A detailed description of the course/program (content, number of teaching hours, learning outcomes and/or description of acquired competences, method of checking learning outcomes, list of literature, number of achieved ECTS points, etc.) for which recognition is sought.

All documents must be in the Latin script and the English language (for documents not issued in (in Latin script and English language, a translation into English by a certified court interpreter must be attached).

Step 2: The student submits all documentation (application/s, course/program description and certified transcript of grades or certified supplementary document in original/translation) into English by a certified court interpreter), **by sending it to the email address pisarnica@medri.uniri.hr in pdf format in the period from 1 to 15 October of the current year. If you have multiple courses to be recognized, you must send a separate email to the registry office for EACH COURSE**, which must include the request, transcript of grades and course description.

The request(s) can be submitted once during the academic year and exclusively during the specified period.

Step 3: After submitting the Request, the Committee for Recognition and Evaluation of Prior Learning conducts the procedure for recognizing prior learning in accordance with the general acts of the University of Rijeka and the Faculty, and the Dean of the Faculty of Medicine in Rijeka issues a Decision on the Recognition and Evaluation of Prior Learning by 15 December of the current year.

Applications not submitted in accordance with the above instructions (if one or more documents are missing and received after the stated deadline) WILL NOT BE CONSIDERED .