

Enrolment in the 2nd, 3rd, 4th, 5th and 6th year and the beginning of the academic year 2022/2023

Dear students,

You are invited to enrol in the 2nd, 3rd, 4th, 5th and 6th year of Integrated undergraduate and graduate university study programme of Medicine in English language. The enrolment will be held online.

Once you enrol through Studomat and submit your enrolment documents and proofs of payment via a [web application](#) - you will be enrolled. Please submit your enrolment documents according to the schedule below. Once we receive your enrolment documents, it means that you are done with exams for the academic year 2021/2022.

Enrolment schedule:

Students who obtained a total of 60 ECTS credits in the academic year 2021/2022 will attend the enrolment procedure according to the following schedule:

- Enrolment in the 2nd year: Monday (19 September), 9:00 am to 1:00 pm
- Enrolment in the 3rd year: Tuesday (20 September), 9:00 am to 1:00 pm
- Enrolment in the 4th year: Wednesday (21 September), 9:00 am to 1:00 pm
- Enrolment in the 5th year: Thursday (22 September), 9:00 am to 1:00 pm
- Enrolment in the 6th year: Friday (23 September), 9:00 am to 1:00 pm

Students of all years of study who plan to take final exams in September attend the enrolment procedure according to the following schedule:

- Monday (26 September): 9:00 am to 1:00 pm
- Tuesday (27 September): 9:00 am to 1:00 pm

It is important that you enrol at stated times. Your enrolment is only valid for one academic year at a time.

Failure to complete enrolment will lead to your exclusion from classes and assessments.

Courses begin on Monday, October 3, 2022

How to enrol

Enrol in the courses through the ISVU application- **Studomat**.

Studomat will be opened for the enrolment process from Monday 19 September 2022 from 9:00 am.

Students are asked not to enrol in the higher year of study through the Studomat until all the grades from exam terms are registered in the system.

Once you finish with the enrolment through the Studomat, to be fully enrolled, you will need to submit via [a web application](#) your enrolment documents and proofs of payment:

1. • EU citizens – residence card
• Foreign (non EU citizens) citizens – residence permit
• Croatian citizens – valid ID card and OIB number
2. Paid tuition fee for the following year (or the first installment if paying in three installments) –**payment slip is obligatory!**

For the generation enrolled for the first time in the academic years 2017/2018, 2018/2019, and 2019/2020, for which the tuition fee is EUR 9.000,00 (nine thousand euros), the payment dynamics of tuition fee is as follows: the student is required to pay the first part (EUR 5.400,00) upon enrollment, the second part (EUR 2.700,00) by October 31, 2022, and the third part (EUR 900,00) by December 15, 2022.

For the generation enrolled for the first time in the academic years 2020/2021 and 2021/2022, for which the tuition fee is EUR 10.000,00 (ten thousand euros), the payment dynamics of tuition fee is as follows: the student is required to pay the first part (EUR 6.000,00) upon enrollment, the second part (EUR 3.000,00) by October 31, 2022, and the third part (EUR 1.000,00) by December 15, 2022.

3. Students of the Integrated undergraduate and graduate university study programme of Medicine that is conducted in English, who have acquired more than 30 ECTS credits and less than 55 ECTS credits in the previous academic year, in case of enrolling the course for the second time, are required to pay a participation that corresponds to the product of the uncompleted ECTS credits in the previous academic year multiplied with the established value of one ECTS credit.

The value of an ECTS credit in accordance with the tuition fee is 150,00 EUR (9.000,00 EUR / 60 ECTS) and 167,00 EUR (10.000,00 EUR / 60 ECTS).

Students who have acquired 30 or less ECTS credits in the previous academic year pay the full amount of the tuition fee (9.000,00 EUR/10.000,00 EUR).

Enrolment will not be allowed without settling all eventual previous debts to the Faculty as well as paying the tuition fee for the prospective year.

4. Paid enrolment fee for the following year – **payment slip is obligatory!**

The cost of enrolment for the academic year 2022/2023 is 300,00 croatian kuna (approximately 41 euro).

5. **Transferring courses and ECTS credits form**

Students who are transferring courses and ECTS credits to the new academic year must fill the form and upload it on the web application.

6. **Croatian language certificate, at least B1 level.**

Students who are enrolling in the 4th year of study must preset certificate of Croatian language knowledge, at least B1 level. Enrolment in the 4th year of study will not be possible without the Croatian language certificate.

7. ELECTIVE COURSES

In the 2nd year of study there are three blocks of elective courses, in the 3rd and 4th year of study there are four blocks of elective courses, in the 5th year of the study there are two blocks of elective courses and in the 6th year of the study there is one block of elective courses.

In each block, there are three or more different electives. You have to choose one from each block. Students who are enrolling the course Professional Practice have to submit Daily practice log form and Professional practice form. On the web platform you have to write in the space provided which block you are replacing with the course Professional Practice. When enrolling through the Studomat there is no option to choose elective course Professional Practice. You will be assigned to the course when you submit through web platform Daily practice log form and Professional practice form.

Students who met all the criteria for the enrolment are invited to enrol according to the enrolment schedule.

ACCOUNT INFORMATION

BENEFICIARY: Faculty of Medicine Rijeka, Braće Branchetta 20, 51000 Rijeka, Croatia

OIB: 98164324541

PURPOSE: Tuition fee for the Medical Studies in English language

ERSTE BANK:

ERSTE BANK (FOR PAYMENTS MADE IN EURO):

Account holder: University of Rijeka Faculty of Medicine, B. Branchetta 20, 51000 Rijeka, Croatia;

Bank: Erste&Steiermärkische Bank d.d.

Bank address: Jadranski trg 3a, 51000 Rijeka, Croatia

IBAN: HR2724020061100355029

SWIFT: ESBCHR22

REUTERS: ESZH

It would be advisable to write reference **ME52-0211** so that we can automatically recognize the payment in favor of Studies of Medicine in English.

ZAGREBAČKA BANKA (FOR PAYMENTS MADE IN NATIONAL CURRENCY-CROATIAN KUNA (HRK)):

Account holder: University of Rijeka Faculty of Medicine, B. Branchetta 20, 51000 Rijeka, Croatia;

Bank: Zagrebačka banka d.d.

Bank address: Trg bana Josipa Jelačića 10, 10000 Zagreb, CROATIA

IBAN: HR9323600001101410222

SWIFT: ZABHR2X

REUTERS: ZBZH

IMPORTANT NOTE!

Payments are made in HRK according to the CNB (Croatian National Bank) middle exchange rate on the date of payment. When you make payments, please make sure that you provide your last name, beneficiary and purpose of payment.

SVEUČILIŠTE U RIJECI - MEDICINSKI FAKULTET | UNIVERSITY OF RIJEKA - FACULTY OF MEDICINE

OIB (Personal identification No.): **98164324541** | MB (Registration No.): **3328554**

IBAN: **HR9323600001101410222** (ZABA) | SWIFT/BIC: **ZABHR2X** | VAT No: **HR98164324541**