

Pursuant to Article 82, paragraph 1 of the Act on Scientific Activity and Higher Education (OG 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13, 101/14, 60/15, 131/17) and Article 34 of the Statute of the Faculty of Medicine in Rijeka (CLASS: 003-05/16-02/02, REG. NO.: 2170-24-01-16-1, dated 14 June 2016, CLASS: 003-05/18-02/115, REG. NO.: 2170-24-01-18-1, dated 15 March 2018, CLASS: 003-05/20-02/14, REG. NO.: 2170-24-01-20-1, dated 6 October 2020), at the session held on 9 March 2021, the Faculty Council adopted the following

DECISION ON CRITERIA FOR TRANSFER OF STUDENTS FROM OTHER HIGHER EDUCATION INSTITUTIONS

Article 1

A student studying at another higher education institution may be granted a transfer from an equivalent study to the study of Medicine in the Croatian language.

A student from similar medical studies at other universities in the EU member states may transfer to the study of Medicine in the English language.

The transfer is not possible in the first or last year of study.

The Committee appointed by the designated vice dean gives their opinion on the requirements for continuing studies for students who have applied for a transfer. They consider the degree of compliance and quality of program implementation, openness of the European academic space, and legal framework in the Republic of Croatia.

Students who transfer to the fourth or fifth year of study of Medicine in English must submit a certificate of Croatian language proficiency at B1 level.

A student of the same study program from another higher education institution who loses their right to study at that higher education institution and realizes the right to enroll at the Faculty through the enrollment procedure shall not be approved enrollment in a higher year of study.

Article 2

The number of transfer students is limited by the capacity of the Faculty. The sum of transfer students and other students must be harmonized with the capacity of the Faculty. The total number of students who can transfer to the Faculty of Medicine in Rijeka is determined by the Board of Deans for each academic year.

Article 3

A student may be granted a transfer under the following conditions:

- passed all exams and fulfilled other requirements for a regular enrollment at the faculty from which they transfer by 15 September of the current academic year

- stipulated duration of studies until the transfer, without repeating and deferral of the year of study
- overall grade point average equal to or higher than 3.8
- justification for the transfer
- passed and/or recognized Croatian state graduation exam, with compulsory subjects Croatian language, Mathematics, and a foreign language, and elective subjects Biology, Chemistry, and Physics passed at level A (study in Croatian)
- certificate of Croatian language proficiency at B1 level (study in English).

The vice dean for teaching decides on the fulfillment of the requirements and justification for the transfer based on the opinion of the Student Transfer Committee.

A student who is granted a request to transfer to the study of Medicine in the Croatian language must pay the study costs (tuition fee) in accordance with the Decision on the Amount of Participation in Study Costs issued by the Senate of the University of Rijeka.

A student who is approved to transfer to the study of Medicine in the English language must pay the study costs (tuition fee) in accordance with the Decision on Tuition Fees for Integrated Undergraduate and Graduate Study of Medicine in English issued by the Faculty Council of the Faculty of Medicine in Rijeka.

Exams passed at the current higher education institution shall be recognized to the transfer student if the courses are planned within the study program of the Faculty of Medicine in Rijeka and if the course load does not differ more than 30%.

Article 4

The request for student transfer is submitted in writing from 1 to 15 September of the current academic year at the Faculty's Registry Office, addressed to the Office of Student Affairs. Requests submitted after this deadline shall not be considered.

The request should be submitted along with:

- a certified transcript of passed exams with the corresponding ECTS credits and grades
- a certificate from the faculty from which they are transferring proving that the student fulfills the requirements for regular enrollment in the following year of study
- certified transcript of records
- a copy of a particular part of the study program certified at the current faculty
- a student transferring from a foreign faculty to the study of Medicine in English, along with the original documents, must submit a notarized translation of these documents into English, a notarized translation into English of the university's curriculum and study program with learning outcomes based on which ECTS credits were achieved
- certificate of citizenship.

An applicant who is not granted a transfer has the right to appeal to the dean within 15 days from receiving the decision.

An applicant approved to transfer to the study of Medicine must enroll within eight (8) days from receiving the decision on approval of the transfer.

Article 5

If the number of applicants who fulfill the requirements for the transfer is greater than the number determined by the dean's decision, priority is given to applicants who have achieved a better grade point average in their studies.

The grade point average is calculated by taking the grades of all exams passed at the faculty from which the applicant is transferring and dividing that sum by the number of all passed courses.

Article 6

This Decision on the Criteria for Transfer of Students from Other Higher Education Institutions was published on the notice board and Faculty's website on 17 March 2021 and enters into force on 25 March 2021.

Article 7

With the entry into force of the Decision on the Criteria for Transfer of Students from Other Higher Education Institutions, the Decision on Deferral of Student Obligations and Transfer from Other Higher Education Institutions ceases to be valid (CLASS: 003-06/10-02/619, REG. NO.: 2170-24-01-10-1, dated 30 December 2010, CLASS: 003-06/16-02/02, REG. NO.: 2170-24-01-16-1, dated 19 April 2016).

Dean

Assoc. Prof. Goran Hauser, MD, PhD
/SIGNATURE/

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Rijeka, 15 March 2021